

# Mukhtar Hussain



## S/O Noor Muhammad

**Mailing Address:** Gulistan Colony # 2, Black # B, H. # 20, Near TDAP, Upper City Motor, Millat Chowk Faisalabad

**Permanent Address:** R/O Muhammad Walla Paropi, P/O Kot Shakir, Teh. 18 Hazari Disstt. Jhang.

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Email: [mukhtarsweet@gmail.com](mailto:mukhtarsweet@gmail.com)

### PERSONAL CIRCUMSTANCE:

Date of Birth : 01<sup>st</sup> Nov, 1981.

Gender : Male

Marital Status : Married

Nationality : Pakistani

Languages spoken : English, Urdu

### CAREER OBJECTIVE

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To reach at the top of profession by joining an esteemed organization, which provide opportunity for professional growth. To perform challenging tasks that enhances my skills and competence.

### ACADEMIC QUALIFICATION

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1.	MBA Marketing.	AIOU Faisalabad Campus	AIOU Islamabad	2009
2.	B.Com.	Govt College of Commerce, Faisalabad	Punjab University Lahore	2001
3.	D.Com	Government College of Commerce Jhang	PBTE Lahore	1998
4.	Matriculation	Government High School Kot Shakir Jhang	BISE Faisalabad	1996

## Professional Experience (23Years)

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- **Sweet Textile Mills Pvt Ltd FSD**
- Seven years Experience as a Export Officer (01-Jan-02 to 02-Jan-2009)
- Preparation of Export Documents

- Dealing with banks about documents, bank schedule, negotiation etc.
- Preparation of Export Schedule
- Dealing with banks about Realization of documents.
- Working of Local & Export L'Cs and its Transaction
- Dealing with customs
- pare (EE Statement)
- Follow up container departure date

### **S.S Fabrics FSD**

- **1 Year Experience as Assistant Manager Marketing at S.S. Fabrics Fsd.**
- **(From 05 Jan, 2009 To 10 Feb, 2010)**

### **Kamal Textile Mills (Pvt) Ltd FSD**

- **From 15 February, 2010 to 30 April, 2019 ” Assistant Manager Marketing” (Home Textile Division)**
- **Recently Working as ” Deputy Manager Marketing (Sales & Merchandising)” (Knitwear Garment Division)**
- **(From 01<sup>st</sup> May, 2019 to Till Date)**
- Search customer Different Tools , Get Inquiries, price quotations, get orders
- Feed back local & Foreign Parties
- Dealing about production for in time delivery of shipment
- Follow up orders, production Dying, printing and Packing
- Persue of Parties Payments
- Preparation of all the statements, Reports and all necessary Official documents
- Follow up Orders, Get Planning / Meet delivery Dates.

### **REPUTED CUSTOMER DEALING**

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- 1- Hugo Boss
- 2- Walmart
- 3- TAKKO (Germany)
- 4- EXC (Italy)
- 5- EMY (Italy)
- 6- R.T (Italy)
- 7- P.A (Italy)
- 8- PEP&CO (U.K)

### **COMPUTER PROFICIENCY**

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- Well versed with Microsoft Office 2007.
- MS Excel
- MS Word
- Working experience in Oracle base System
- Outlook Express

### **REFERENCE**

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Will be provided on demand